

## SERVICE AGREEMENT

### Air Emissions Inventory (AEI) Reporting

Last Updated: December 19, 2025

This Service Agreement (“Serv-Agreement”) is entered into by and between ENVIRONMENTAL & SAFETY SUPPORT GROUP, LLC (dba ESSG), an Oklahoma corporation (“Provider” or “Party”), and the entity indicated on the applicable Quote and/or Order Form (“Customer” or “Client” or “Subscriber” or “Party”). This Serv-Agreement is incorporated by reference into, and governed by, the Master Service Agreement (“MSA”) between the Parties. In the event of a conflict between this Serv-Agreement and the MSA, the terms of the MSA shall control unless otherwise expressly stated herein.

#### 1. SERVICE DESCRIPTION

Provider shall perform an Air Emissions Inventory (AEI) Reporting for the Facility(ies) identified in the Quote and/or Order Form for the purpose of regulatory compliance, permitting support, and internal environmental reporting. Services may include, as applicable:

- Identification of emission units and processes
- Collection and review of operational data (fuel usage, throughput, hours of operation)
- Identification of regulated air pollutants (criteria pollutants, HAPs, GHGs, VOCs, PM, etc.)
- Emissions calculations using EPA-approved methodologies (AP-42, manufacturer data, emission factors)
- Compilation of an annual emissions inventory summary
- Applicability screening for federal, state, and local air regulations
- Preparation of a final Air Emissions Inventory Report suitable for agency submittal or permit support

#### 2. ASSUMPTIONS

Under this Serv-Agreement, the following assumptions are made unless otherwise specifically noted on the Quote and/or Order Form:

1. This service is in conjunction with an active US SDS Chemical Inventory Module.
2. Applies to the number of facilities listed in the Quantity in the Quote and/or Order Form.
3. All relevant SDSs and usage data are current within the US SDS Chemical Module and/or supporting system.
4. Any governmental filing fees (Federal, State, or Local) are sole responsibility of the Client and are not included in the price of this service.

#### 3. CLIENT RESPONSIBILITIES

Client shall provide timely access to relevant facility data, including but not limited to:

- Equipment lists and specifications

- Fuel usage and production records
- Operational schedules
- Existing permits or prior inventories (if available)

Delays in data delivery may impact project schedule.

#### **4. DELIVERABLES**

- Final Air Emissions Inventory Report (PDF)
- Emissions calculation spreadsheets (Excel)
- Executive summary suitable for internal or regulatory use

#### **5. BILLING & PAYMENT**

Subscription fees on the Quote and/or Order Form include evaluation, preparation, review, and electronic submission of Air Emissions Inventory reports for each of the number of facilities listed on the Quote and/or Order Form (i.e. the Quantity on the quote is 1 = 1 facility, 2 = 2 facilities, etc.). Additional Permit Application Support, Annual Emissions Reporting (State/Federal), Greenhouse Gas (GHG) Inventory Module, or Agency Response Support (Post-Submittal) may incur hourly charges at \$185/hr. Client will be notified prior to any such additional charges are incurred. Additional facilities will be invoiced at the per-facility rate specified in the applicable Quote or Order Form. All other billing, payment, and tax obligations follow MSA Section 3.

#### **6. TERM & TERMINATION**

This Serv-Agreement will run concurrently with the applicable Quote or Order Form and the MSA. Auto-renewal applies per the terms of the MSA. Either Party may terminate this Serv-Agreement in accordance with MSA Section 2.

#### **7. GENERAL**

All other terms, conditions, and definitions contained in the MSA remain in full force and effect and are incorporated herein by reference.